



**American Logistics Association  
2014 Exchange Roundtable  
March 5-7, 2014  
Norfolk, VA**

**Government/Military Hotel Reservation Form**

The **Marriott Norfolk Waterside** is the headquarters hotel for this meeting, located at: 235 E Main Street, Norfolk, VA 23510. The prevailing government per diem (GPD) rate is \$89, plus taxes. To reserve a room at this rate, please complete the form below and email to [tracey@ala-national.org](mailto:tracey@ala-national.org). These GPD rooms are available only to those persons who work in a government agency involved in the military resale system, and you will be asked to present proper ID upon checking in. To receive the GPD rate, please complete the information below and return this form to ALA no later than **Monday, February 10, 2014. Reservations will be made on a first come, first served basis, and once the GPD block is full, ALA cannot guarantee that a reservation at the GPD rate will be available. Submit your form early to ensure availability.**

**Hotel Reservation:**

Please complete the following information to reserve a GPD room at the Marriott Norfolk Waterside:

Name for the Reservation: \_\_\_\_\_

Arrival: \_\_\_\_\_ Departure: \_\_\_\_\_

Double     King

Credit Card Information:

AmEx     MasterCard     Visa     Discover

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Credit Card Number

Exp. Date

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Signature *(By signing this form, you are giving ALA the authority to provide this credit card to the hotel to secure your reservation.)*

Email completed forms to: [tdurand@ala-national.org](mailto:tdurand@ala-national.org)

**Forms must be received by ALA no later than February 10, 2014.**

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