

CHESP Study Group Syllabus

Materials:

- CHESP Review Book – included in the price.
- Recommended Reading Material

Instructor: Self-Guided with assistance from Marita Nash-McGlone, CHESP and Marthe Forster, Program Coordinator, ASHES.

You may contact the ASHES Office for questions or information.

Office Phone: 312-422-3860

Office Address: One North Franklin, Suite 2800, Chicago, IL

Office Hours: 8 AM - 4:30 PM Central Time

E-mail: ashes@aha.org

Continuing Professional Education Credits:

Currently certified individuals will receive nine (9) contact hours towards CHESP Continuing Professional Education renewal.

Course Description:

This online study group is designed as a self-paced course, which means you are responsible for logging on to the course and completing the material provided. CHESP candidates or potential candidates will collaborate, interact, review material, and ultimately, help each other prepare for the Exam.

Course Objectives:

The objective of this course is to facilitate a collaborative environment in which healthcare environmental services professionals can study and prepare for the CHESP Exam.

Course Requirements:

In order to keep the pace of this educational program, students must follow the format below for the CHESP Study Group.

Details will be provided each week regarding assignments that students must complete in order to successfully meet the minimum requirements for this course.

Minimum requirements:

- Each week has assignments that must be met in order to complete the course. Those assignments must be met in order to successfully pass the course. **If a student does not comply with all of the minimum required materials and their due dates, credits and certificate of completion will not be provided to that individual.**
- Required reading must be completed in order to participate and contribute to discussions.
- A minimum of 3 discussion questions must be answered. These questions must be completed in a thoughtful and meaningful way. Each question requires at least a couple of paragraphs to formulate a proper response.

Course Chat:

In addition to the course requirements, voluntary participation will be encouraged at 2 live chats. These live chats are designed for you to post questions and learn from your peers. A course administrator will initiate the chat and help guide the discussion. Specific date and times of live chats will be provided to students.

Week 1

Requirements:

- Log on to the ASHES Angel System
- Navigate and familiarize yourself with the site
- Attend call for course navigation and familiarization
- Send email to course administrator, introduce yourself, and share background information – names, title, facility, years of experience, why did you decide to take this course to prepare for the CHESP?

Due Date: End of week 1 (Sunday)

Week 2

Requirements:

- Read chapters on Regulatory Compliance and Design and Construction
- Answer at least 3 discussion questions. These questions must be completed in a thoughtful and meaningful way. Each requires at least a couple of paragraphs to formulate a proper response. Submit your answers at the Discussion Forum.

Due Date: End of week 2 (Sunday)

Week 3

Requirements:

- Read chapters on Operations Related to Environmental Sanitation, Operations Related to Waste management, and Operations Related to Textile Management.
- Answer at least 3 discussion questions. These questions must be completed in a thoughtful and meaningful way. Each requires at least a couple of paragraphs to formulate a proper response. Submit your answers at the Discussion Forum.

Due Date: End of week 3 (Sunday)

Week 4

Requirements:

- Read chapters on Finance and Administration.
- Answer at least 3 discussion questions. These questions must be completed in a thoughtful and meaningful way. Each requires at least a couple of paragraphs to formulate a proper response. Submit your answers at the Discussion Forum.

Due Date: End of week 4 (Sunday)

Week 5

Requirements:

- Identify 2 knowledge areas you would like to improve before taking the CHESP Exam.

Due Date: End of week 5 (Sunday)

Week 6:

- No required material is needed
- Course will be open an extra week for your review of the material, comments, and final contact with peers.

Due Date: End of week 6 (Sunday)