

Submit resolution by May 9

KAFP

Resolutions are an official means by which you as a member have input into the Academy's political process.

Please submit your resolution for consideration by *Monday, May 9, 2015*. You may send by fax to 316-721-9044, by e-mail to kafp@kafponline.org or by U.S. mail. KAFP staff will follow-up regarding the timeline. If you have a topic or resolution you're interested in writing, but get stuck, please don't stop there. Contact KAFP. We can provide samples from years past, and will be happy to guide you through the process of writing your resolution.

Here is the official resolution process adopted by the KAFP Board of Directors. Please note important dates.

- A note in the April and May Weekly e-newsletters will announce that resolutions are due by Monday, May 9, 2016. Late resolutions may be introduced at the discretion of the Reference Committee Chair, the senior Delegate (Dr. Jen Brull).
- The staff will follow-up with those who author resolutions, providing them with a copy of this process and the timeline for consideration of resolutions.
- In the KAFP Update e-newsletter around May 17, we will publish the proposed resolutions, inviting those with an interest in them to contact KAFP with their input.
- The Reference Committee will be made up of Delegates, Alternates, and officers.
- On May 24 at 12:15 the Reference Committee will hold a hearing by conference call, and inviting the authors of resolutions to participate if they so desire. The committee will go through new resolutions and ones considered for sunset, and make recommendations for the Board.
- The resolutions will be made available to conference attendees, either in the conference manual or in a separate format.
- The Board will consider all resolutions at its board meeting, Sat. June 11 at the conclusion of the Annual Meeting.

Tips on how to write a resolution:

1. Formulate your idea or subject for the resolution;
2. Organize your thoughts on the subject;
3. Begin writing the resolution using clear, concise language. The "whereas" and "therefore let it be resolved" clauses are not hard to write. "Whereas" clauses explain the problem or situation. "Resolved" clauses explain the action or solution you propose should happen.