

Company _____
 Contact _____
 Address _____
 City _____ Prov/State _____ Postal/Zip _____
 PH _____ Fax _____ Email _____
 Website _____

Please print a copy of this agreement and fill in all relevant fields. This agreement can be faxed or emailed for processing to:

Manitoba Electrical Expo Show Office
 Fax: 204-289-2999
 Email: event_rsvp@shaw.ca

Booth Type	Amount	Member Value	Non-Member Value	Total
Regular Inline (10x10) _____		X \$1600	/ \$1800	_____
Corner Booth (10x10) _____		X \$1750	/ \$1950	_____
Medium Inline (8 x 10) _____		X \$1300	/ \$1500	_____
Medium Corner (8 x 10) _____		X \$1450	/ \$1650	_____
Not For Profit ** _____		X \$499	/ \$499	_____
Optional Items for Rent:				
Lead Retrieval Scanners	X	\$200	/ \$250	_____
				Sub Total \$ _____
				GST. \$ _____
				Total Investment \$ _____
				Deposit * \$ _____
				**Balance Due \$ _____

* 50% Minimum Deposit required to secure booth (s).

** Payment in full required for all NFP booths.

*Deposits due on signing,
 HST / GST Registration # 131597916 **Balance due on or before December 1, 2016

For additional items for rent: table, chairs, carpet, etc., please see attached forms.

Product or Services to be displayed: please be specific

Please place the name of the referring Agency in the space below:

Referral Name _____

VALUE ADDED OPPORTUNITES

Please check all that apply to your company to receive further information:

Our company would like to present on the demo stage.

I would like to receive information on sponsoring a speaker.

Advertising in Official Show Guide

Hourly Prize donations.

For more sponsorship options, see attached package

Please review the enclosed floor plan to select your favorite booth location. Place your top three

First Choice	Second Choice	Third Choice
<div style="border: 1px solid black; width: 40px; height: 40px; background-color: #fff9c4;"></div>	<div style="border: 1px solid black; width: 40px; height: 40px; background-color: #fff9c4;"></div>	<div style="border: 1px solid black; width: 40px; height: 40px; background-color: #fff9c4;"></div>

Please find enclosed my payment which represents a minimum deposit (by cheque or cash) of 50 % of my total investment to secure my booth selection for the **2017 Manitoba Electrical Expo**. Balance due on or before December 1, 2016. Applications received after this date will be subject to availability, price increases and show manager’s discretion. Any and all cancellation requests must be submitted to our office in writing to be considered for compensation by show management. [See details on terms and conditions.](#) Any cancellation requests of this agreement by the applicant and approved by show management will be subject to a minimum \$300 administration fee (see terms attached). By signing below I confirm I have read and agree to the terms of this agreement on page 2 of this agreement or as written and posted on the Electrical Association of Manitoba website at www.eamanitoba.ca.

Select Payment Type:

Cheque - Make cheques payable to: **Electrical Association of Manitoba #104 - 1780 Wellington Ave, Winnipeg, MB R3H 1B3**

Visa / MasterCard - *If you select credit card as your chosen form of payment, a separate invoice for the total amount of your reservation will be sent to you by email.*

PLEASE, DO NOT PUT CREDIT CARD INFORMATION ON THIS APPLICATION.

Signed: _____ Date: _____

Conditions of Application/Contract for Manitoba Electrical Expo

1. EXHIBITOR COVENANTS

- a) The exhibitor agrees to abide by all rules and regulations adopted by The Electrical Association of Manitoba (herein after referred to as “**Show Management**”) and its sponsors, and agrees that Show Management shall have the final decision in adopting any rule or regulation deemed necessary prior to, during, and after the show.
- b) The exhibitor agrees to observe all union contracts and labour relations agreements in force, agreements between Show Management and the official contractors serving the show facility, companies operating in the building in which the show is taking place, and to observe the labour laws of the jurisdiction in which the building is located. The exhibitor will not do anything directly or indirectly connected with their display which might be a violation of any laws, bylaws, ordinances, or regulations of any government or regulatory body.
- c) The exhibitor agrees to obtain, at its own expense, any licenses or permits which are required, including without limitation, from government bodies, or industry associations, and any other third parties, for the operation of its trade or business during the show, and to pay all taxes that may be levied against it as a result of the operation of its trade or business in their space allocated.
- d) The exhibitor agrees not to conduct or be associated with a promotional contest in connection with the show, where a prize or prizes having a value in excess of \$50 are offered, unless the exhibitor satisfies Show Management that the contest is being operated in accordance with local laws and regulations.
- e) The exhibitor, its officers, agents, employees and representatives, agree to obey any nonsmoking regulations in effect at the facility.

2. DISPLAY

- a) The exhibitor agrees to occupy the contracted exhibit space during the full term of the show and to exhibit only the products described in this contract.
- b) Show Management reserves the right, in its sole and unfettered discretion to: (i) determine the eligibility of exhibitors and exhibits for the show, (ii) reject or prohibit exhibits or exhibitors which Show Management considers objectionable, (iii) relocate exhibitors or exhibits (iv) change venue or show dates when in the opinion of Show Management, such moves are necessary to maintain the character and/or good order of the show.
- c) The Exhibitor agrees to ensure that all display fixtures and materials are made of a fire retardant material as required by the fire department.
- d) The exhibitor agrees to maintain the placement of their exhibit and staff within the parameters of the display space provided in the agreement.

3. ASSIGNMENT AND SUBLETTING

The exhibitor shall not assign any rights under this agreement or sublet the space without the prior written permission of Show Management, to which permission may be arbitrarily withheld. The Exhibitor shall not display products or services not listed on their application with out prior arrangements.

4. INSURANCE

The exhibitor shall obtain and maintain at its own expense during the period commencing on the first move in date and terminating on the last move out date, a policy of insurance acceptable to Show Management. The policy of insurance shall name Show Management as loss insured and insure the exhibitor against all claims of any kind arising from or in any way connected with the exhibitor's presence or operations at the show. The policy shall provide coverage of at least \$2,000,000 for each separate occurrence. At the request of Show Management, the exhibitor shall provide Show Management with a copy of such policy.

5. INDEMNITY

- a) The exhibitor accepts all risks associated with the use of the exhibit space and environs. The exhibitor shall not make any claim or demand or take any legal action, whatsoever, against Show Management, the show sponsors, or the facility in which the show is held, for any loss, damage, or injury, howsoever caused, to the exhibitor, its officers, employees, agents, or their property.
- b) The exhibitor agrees to indemnify and hold harmless Show Management, show sponsors, and the facility, their respective officers, agents, and employees, against all claims, costs, and charges of every kind resulting from their occupancy of the exhibit space or its environs, for personal injuries, death, property damages, or any other damage sustained by the exhibitor or its officers, agents, employees, or those for whom in law they are responsible, or Show Management, or a visitor to the show.

6. EXHIBITOR'S PROPERTY

All of the exhibitor's property at the show shall be at the sole risk of the exhibitor and Show Management assumes no responsibility for loss or damage thereto.

7. BUILDING

- a) The exhibitor is liable for any damage they cause to the facility and to any property of Show Management, its agents, or any other exhibitor.
- b) The exhibitor may not apply paint, lacquer, adhesive, or other coatings to the facility or to the property of Show Management, its agents, or any other exhibitor.
- c) The exhibitor shall not apply tape or any other adhesive material to walls, ceilings, or any part of the venue without the express consent of the venue management.

8. CONTRACT CANCELLATION AND TERMINATION

- a) This contract may only be cancelled by the exhibitor if notice **in writing** is received by Show Management at least ninety (90) days prior to the first day of the show. If an exhibitor cancels on or after these dates, the exhibitor is not eligible for any refund. This also includes contracts signed after the cancellation or 90 day deadline. Cancellation requests received or requested in writing prior to ninety (90) days before the show, shall be levied a \$300.00 administration fee for cancellation.
- b) In the event the exhibitor fails to make payment as aforesaid or fails to comply in any respect with the terms of this contract, Show Management reserves the right to cancel this contract without notice and all rights of the exhibitor hereunder shall cease and terminate. Any payment made by the exhibitor on account hereof will be retained by Show Management as liquidated damages for breach of his contract and Show Management may there upon re-rent said space. Failure to appear at the event does not release the exhibitor from responsibility for payment of the full cost of the space rented.

9. REMOVAL OF EXHIBITS

The exhibitor agrees no display will be dismantled or goods removed during the entire run of the show, but will remain intact until the end of the final closing hour of the last show day. The exhibitor also agrees to remove its display and equipment from the show site by the final move out time limit, or in the event of failure to do so, the exhibitor agrees to pay for such additional cost as may be incurred by the venue.

10. CANCELLATION OR CURTAILMENT OF SHOW

In the event that the facility in which the show is being held, or scheduled to be held, is destroyed or becomes unavailable for occupancy, for reasons beyond the control of Show Management and its sponsors, or if for any reason Show Management is unable to permit the exhibitor to occupy the facility or the space, or if the show is cancelled or curtailed, Show Management and sponsors will not be responsible for any loss of business, loss of profits, damage, or expense of whatever nature that the exhibitor may suffer. The reasons listed include, but are not limited to, such reasons as: casualty, explosion, fire, lightning, flood, weather, epidemic, earthquake, or other Acts of God, acts of public enemies, riots, civil disturbances, strikes, lockouts or boycotts.

11. NSF CHEQUES

In the event that the exhibitor's cheque is returned by a bank due to insufficient funds, a \$40 administration fee will be charged to the exhibitor.

12. EXCLUSIVITY OF PRODUCTS AND SERVICES

No Exhibitor will be guaranteed exclusivity of product or service. Show Management reserves the right to place their own limitations on the number of any type of company, product or service in the event. Our decision is final.

13. AGREEMENT

By completing and submitting the online or written application supplied, you hereby confirm you have read, understand, and agree to these terms. Applications submitted without an appropriate deposit, or not signed, may be subject to refusal by Show Management.

Print this document for your records.

